IM BOARD MEETING SUMMARY
July 26, 2001

Meeting Agenda

10:45 - 10:55	Review agenda and 01/18/01 action items (Griffin)
10:55 - 11:35	Reports to IM Board (Talamini, Alleva/Stodolsky, Hughes, Dilworth, Griffin, & Toy)
11:35 - 11:45	Miscellaneous IM in DOE & SC (Yockman)
11:45 - 12:00	Web of Science (Alleva)
12:00 - 12:15	SC-5's "Database of All Databases" being developed by PNNL (Valdez)
12:15 - 12:30	SC-5 Web Redesign (Valdez)
12:30 - 12:45	IMSC Review (Rasar)

Meeting Attendees

Name		Role	Organization	Contact #	Attendance
Valdez	**Bill**	**Chair**	**SC-5**	**6-9942**	**Local**
Riches	**Mike**	**Member**	**SC-70**	**3-3264**	**Local**
Griffin	**Ted**	**Exec. Sec.**	**SC-65**	**3-4556**	**Local**
Alleva	John	For Myrna Vallette, Member	SC-64	3-3512	Local
Baker	Brent	Attendee	SC-65	3-2345	Local
Black	Lisa	Attendee	SC-65	6-1310	Local
Burris	Peggy	Member	SC-4	6-7265	Phone
Buswell	Steve	Member	SC-7	6-9741	Phone
Centeno	Kathi	Attendee	SC-65	3-5472	Local
Dilworth	Greg	Member	SC-17	3-2873	Local
Farrand	Sue	Attendee	SC-65	3-1884	Local
Hirahara	Jim	Ex Officio Member	OAK	510-637-1503	Phone
Hughes	Gene	Attendee	SC-65	3-5409	Local
Kruse	Jason	Attendee	SC-65	3-6592	Local
Martin	Joanna	Attendee	SC-65	3-1017	Local
Nay	Bill	Security Advisor	SC-80	3-6576	Local
Rice	Patricia	Attendee	SC-65	3-4556	Local
Scott	Mary-Anne	Member	SC-31	3-6368	Local
Stodolsky	Marvin	Member	SC-72	3-4475	Local
Stush	John	Attendee	SC-80	3-6576	Local
Talamini	Karen	Member	SC-14	3-4563	Local
Vann	Larry	Ex Officio Member	CH	630-252-2875	Phone
Wells	Isla	Attendee	SC-63	3-5590	Local
Wiley	Joe	Ex Officio Member	Richland	509-372-4493	Phone
Willis	John	Member	SC-55	3-4095	Local
Wills	Jerry	Ex Officio Member	OR	865-564-9277	Phone
Woods	Bob	Member	SC-22	3-4801	Local
Yates	John	Member	SC-82	3-8435	Local
Yockman	Dick	Attendee	SC-65	3-3394	Local

Meeting Summary

Review agenda and action items (Griffin)
The action items were reviewed:

?? Reschedule the following agenda items for next month's meeting: SC-5's "Database of All Databases" being developed by PNNL (Valdez) and SC-5's Web Redesign (Valdez). *On today's agenda* (Griffin)

?? Provide an update on the Proposed Process to Handle IM Acquisition Requests. *On today's agenda* (Willis/Alleva/Dilworth)

?? Send IMSC Summer 01 background materials to IM Board members and the OAs. *Done* (Rasar/Griffin)

?? Review the IMSC Summer 01 background materials, providing comments to Kimberly Rasar within the next two weeks. (IM Board members)

?? Provide an outline of the IMSC Summer 01 report at the next IM Board meeting. *On today's agenda* (Rasar).

Reports to IM Board (Talamini, Alleva/Stodolsky, Hughes, Dilworth, Griffin, & Toy)
Informational reports from the OA group, IMSC Champions, IMSC Project Manager, CIAG, Entrust, and CSPP were all made with no actions.

Ted Griffin presented the approval of the IM Strategic Plan to the IM Board after meeting with each member individually and informed the board that he was adding three things that were informational to the plan. These were 1) that the CIAG worked on the plan for 4 months, 2) that the plan was based on a flat budget of 8 million annually, and 3) to place the names of the CIAG members that worked with the IM Team on the plan into the document.

John Alleva also presented a status on the "broken process" meetings with possible recommendations of 3 questions for IM procurements. These are 1) the cost of the procurement, 2) the associated cost of the procurement, and 3) the cost to the infrastructure for the procurement. Also, suggestions from the group included that Program Managers would be able to fill requests of $200 or less. Further discussion had included limits on SC-65 analysis to be done in 7 days or less.

Miscellaneous IM in DOE & SC (Yockman)
Dick Yockman went over current developments in the SC IM team and LPSO CIO meeting discussions.

Web of Science (Alleva)
John Alleva went over the current usage and availability of the Web of Science as procured for SC. Several other program offices were interested in joining in on this effort and were directed to

SC-5's "Database of All Databases" being developed by PNNL (Valdez)
Bill Valdez went over the project that his group is leading through PNNL to provide a database of scientific information useful for research and reference for his group as well as the rest of SC.

SC-5 Web Redesign (Valdez)
Bill Valdez brought up the possibility of using contractor support for web development efforts for redesign of program office efforts. He stated that he would bring this up at the next IM Board meeting for a vote.

IMSC Review (Rasar)

Kimberly Rasar provided an update on the status of the External Review project with a slight delay in her timeline, but that would be made up in time for the review. She gave out tentative dates for the actual review to be held in Alexandria.

Action Items

?? Revisit and vote on Contractor Support for Program Office Web Redesign contractor support. (Valdez)